

## INVITATION TO BID NOTICE UNDER OPEN DOMESTIC BIDDING

- Good Neighbors International Uganda**, through its Sponsorship support program, wishes to gather essential information in Pallisa district under the sub counties of Olok, Obutet and Kasodo that will allow Good Neighbors International Uganda to effectively plan for the sustainable future of sponsored children and their families. This visit aims to understand the living conditions, immediate needs, and long-term goals, ensuring tailored support and interventions that empower these families for self-sufficiency and stability.
- On the other hand, we would also like to support our sponsored children with supply of various stationary support items in Pallisa District
- Good Neighbors now invites sealed bids from eligible bidders for the provision of the services & supply stated in 1 & 2 above.
- Bidding will be conducted in accordance with the Good Neighbors International Procurement guidelines which are open to all bidders.
- Interested eligible bidders may obtain further information at the address below at the **Good Neighbors International Uganda, Embassy Plaza, 4th Floor, Plot 1188, 1189 & 1190, Kabalagala, Ggaba Road, Kampala Tel: +256(4146707964 / Email: [procurement@goodneighbors.ug](mailto:procurement@goodneighbors.ug)** from Monday to Friday from 8.00 am to 4.30 pm.
- The interested eligible bidders shall send an Expression of Interest (EOI) via email ([procurement@goodneighbors.ug](mailto:procurement@goodneighbors.ug)) and Terms of Reference (TOR) will be provided for the proposal writing as soon as the Expression of Interest (EOI) is received.
- Both Soft and hard copies are required; soft copies shall be attached to the hard copy on a flash disk (saved as a PDF file) or sent to the organization (Email) [procurement@goodneighbors.ug](mailto:procurement@goodneighbors.ug) not later than **8th July, 2025 at 4:00 pm**. Hard copies must be delivered to the address above (4) at or before the bid closing date as stated below in 9.

**Note: We shall have two separate bids, A company can submit for only one section**

No.	Procurement Ref. No.	Subject of procurement															
<b>SECTION A</b>																	
1.	GNIUG-HO-SVS/2025/001	Home visitation survey & Consultancy Service for sponsored children in Olok, Obutet and Kasodo Sub County, Pallisa district.															
<b>SECTION B</b>																	
2.	GNIUG-HO-SUPPLIES/2025/001	<b>STATIONARY SUPPORT FOR OUR SPONSORED CHILDREN</b> <table border="1"> <thead> <tr> <th>NO</th><th>ITEM</th><th>SPECIFICATION</th></tr> </thead> <tbody> <tr> <td>1</td><td>Books - Secondary Students</td><td>Counter books</td></tr> <tr> <td>2</td><td>Books - Primary Pupils</td><td>A4, 96pages</td></tr> <tr> <td>3</td><td>Pens</td><td>Bic brand</td></tr> <tr> <td>4</td><td>Pencils</td><td>Nataraj brand</td></tr> </tbody> </table> <p>Supply of Stationery support for sponsored children in Pallisa District:</p> <ul style="list-style-type: none"> <li>• Branded counter books customized</li> <li>• Branded exercise books customized A5 96 Pages</li> <li>• Branded exercise books customized A4 96 Pages</li> <li>• Pencils Nataraj Brand &amp; Pens bic brand</li> </ul>	NO	ITEM	SPECIFICATION	1	Books - Secondary Students	Counter books	2	Books - Primary Pupils	A4, 96pages	3	Pens	Bic brand	4	Pencils	Nataraj brand
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- There shall not be a pre-bid meeting/field visit.
- Late proposals shall be rejected. Proposals will be opened internally **not** in the presence of the bidder.
- The Planned Procurement Schedule (subject to changes) is as follows:

Activity	Date
(a) Publish bid notice	20th June, 2025
(b) Bid submission closing date	8th July, 2025 at 4:00 pm
(c) Bid opening date	9th July, 2025
(d) Evaluation process	(Within 5 working days from bid closing date)
(e) Display and communication of best-evaluated bidder notice	(Within 5 working days from the Procurement Committee award)
(f) Contract signature	(After expiry of at least 05 working days from the display of the best-evaluated bidder notice).